

## CAREERS EDUCATION, INFORMATION, ADVICE & GUIDANCE DELIVERY 2019-2020

Delivery month or actual time-tabled date plus times & venue if known	Topic or activity	Area of delivery; Progress Group, Whole College Event, Discreet Group, Curriculum, Presentation, Parent Event, Staff CPD	Gatsby Benchmarks CDI Outcomes	Description
Monday 2 <sup>nd</sup> September 10.00-11.30	Unifrog	Staff CPD	1-8	Training & development on how to make most effective use of platform
September	Introduction to Student Services including CEIAG entitlement	Progress Group	1 & 3 10	Overview of support available to all students
September	Launch Unifrog	Level 2 & 3 Progress Group	1 & 3 4	Students log onto www.unifrog.org/code & register with form code, name, details & a password.
September Rating Lane	Medical Applicants Group	Discreet Group	7 & 8 10	Introductory session with first years to advise re; early research, work experience; application process/timeline & additional College support
Wednesday 18th September Channel side 09.30-12.30	Fresher's Fair	Whole college event	5 4 & 10	Opportunity for students to network & make links with local organisations; College clubs; wellbeing support; Furness College Students' Union
Wednesday 25th September Sports Hall, Rating Lane 14.00-16.00 16.00-17.00 parents	Progression Event	Whole college event	5 & 7 4, 7, 10 & 14	Higher Education Institutions & apprenticeship & higher apprenticeship providers available to answer students questions & provide information
Wednesday 25th September Theatre, Rating Lane	Progression event for parent/carers	Parent event & students may also attend	5 & 7 4, 7, 10 & 14	Talks presented to parent/carers on HE applications; Apprenticeships; HE at Furness College & how to make a competitive application

17.15-19.00				
Introduced Sept/Oct & then continues throughout the year	Careers Guidance Interviews	Student Services Offer plus external providers Inspira & National Careers Service	2 & 8 1,4,7,10,11, 14, 15,16 & 17	Personal Progress Coaches to prioritise the need for careers guidance interventions. Early intervention will be required in case of student on inappropriate course with immediate referral to SS
Saturday 5 <sup>th</sup> October 09.30-16.30 Furness General Hospital	Healthcare Careers Open Day	Interactive sessions delivered by healthcare teams	2, 5 & 7 7,10, 14 & 15	Learn about careers pathways in health & social care Students can book free place online at <a href="https://careersopendayfgh2019.eventbrite.co.uk">https://careersopendayfgh2019.eventbrite.co.uk</a>
Wednesday 16 October 10.00-12.00 Channel side	CEAIG Strategy Group	College staff meeting	All outcomes All outcomes	To ensure meeting all Gatsby Benchmarks across the college
October Rating Lane	Honours Students	Discreet group	7 & 8 14, 15 & 16	Session on early research & making a competitive application, careers questionnaire to identify students for Oxbridge & Medical Applicants Group, University of Leeds talk on EPQ & A2L alternative entry scheme
October – fortnight before half term	First Course Review Week CS/RL	Student Services & PPCs	3 1	Opportunity to look at transferring subject areas if appropriate
October date & venue TBC	Hello Future Introduction sessions	Presentation	3,7 & 8 10	All CS Hello Future eligible students are invited to an initial information session to obtain on all available support through NCOP including; Personal guidance, mentoring, costs to visit universities & to attend interviews for Higher Education; Apprenticeships (Advanced/Higher & Graduate)
October date & venue TBC	Hello Future Event Parent event	Presentation	3,7 & 8 10	Parents of Hello Future eligible students from both campuses are invited to an initial information session to obtain on all available support through NCOP including; Personal guidance, mentoring, costs to visit universities & to attend interviews for Higher Education; Apprenticeships (Advanced/Higher & Graduate)
October Channel side & Rating Lane	Dream Placement	Presentation	4 & 6 11	Dream Placement explains work experience placements available to students & how they apply
October dates TBC Both campuses	BAE Apprenticeship Higher Apprenticeship & Graduate programme	Presentation	2, 4 & 5 10,14 &15	BAE Systems present to students on future opportunities, required skills, attributes & competencies & the application process
October/November	Learner Activities	Level 2 & 3 Progress Group	5, 6 & 7 1 & 11	Students to record <b>Activities</b> they have completed.
Saturday 9 November Coronation Hall, Ulverston	Ulverstem	Careers Convention	2, 5 & 7 7,10, 14 & 15	Opportunity to meet a wide range of local and national employers; Higher Further Education & Apprenticeship providers
18-22 November	Creative Careers Week	Guest speakers Workshops	2, 5 & 7 7,10, 14 & 15	Range of employer led events focusing on careers in the Creative industry
December date TBC	CEAIG Strategy Group	College staff meeting	All outcomes	To ensure meeting all Gatsby Benchmarks across the college

December	Lancaster University Medical School Taster Day	Visit	2 & 7 4, 5, 6 & 7	Opportunity to attend Medical School taster day
December	Record Competencies Session 1	Level 2 & 3 Progress Group	5, 6, & 7 1,2 & 3	Identifying Competencies & Transferable Skills
December	Alumni event	Discreet Group	All outcomes	All alumni members to be invited to social event at College & will sign up to future career events
January	Recording Competencies Session 2	Level 2 & 3 Progress Group	5, 6 & 7 1, 2 & 3	Students record competencies using tool on Unifrog
January	Medical Applicants Group	Discreet Group	3,7 & 8	Med, dentistry, vet school research using preform, follow-up on work experience
Saturday 25 January Forum, Barrow	Skills Fest	Careers Convention	2, 5 & 7 7,10, 14 & 15	Opportunity to meet a wide range of local and national employers; Higher Further Education & Apprenticeship providers
February	Primary Pathway Search 1	Level 2 & 3 Progress Group	2, 3, 4, 7 4 & 7	Students to explore their options on the Opportunity Search tools.
3-7 February	National Apprenticeship Week	Whole college event	2, 5 & 7 7,10, 14 & 15	Series of activities aimed at raising awareness of all level of apprenticeships
February date TBC Channel side	Army Careers Team	Open event	5 & 6 10, 11 & 14	Army careers available to talk to students about opportunities Also talk to Sport & Public Services
February	CEIAG Strategy Group	Cross College staff	All outcomes	
February date TBC	UCLan Engineering Visit	Open Day Visit	3 & 7 7,10, 14 & 15	Visits & workshops to all Engineering areas
February date TBC	Student Finance	Parent event		Information session for parent/carers to dispel some of the myths surrounding student finance
February	Prepare for Mock interviews	Progress Groups & Independent Learning	2 1,2,3 & 11	Students use their activity & competency information to produce CV & covering letter for apprenticeship
February Rating Lane	1 <sup>st</sup> year Consultation Evening	Parent's Evening		Careers appointments offered to parents to discuss options
Monday 2 - Friday 6 March Channel side & Rating Lane	National Careers Week	Whole College Event	2, 3, 4, 5 & 7 All outcomes	Series of events to improve learning from Labour Market Information; link curriculum to careers; increase encounters with employers & employees  Promote opportunities to increase employability skills – Summer NCS
March Both campuses	Occupational Therapist talk	Curriculum	5 & 6 10,11 & 14	Occupational Therapists talk to Health & Social Care students about their job responsibilities, entry requirements, training & progression routes – take questions from students – leave crucial LMI

March	Mock Interviews	Whole College event	2 & 5 1, 10 & 11	Students will experience a mock interview with a College member of staff or an employer. Verbal & written feedback will be given on presentation, communication, content & body language
March Leeds	National Careers Guidance Show	Careers Leader & Careers Adviser	All outcomes	CPD event
March	Careers & Subjects	Level 2 & 3 Progress Group	2, 3, 4, 5, 7, 8 1, 4,5 & 7	Start to explore both the Careers & Subjects Library to get a better understanding of the range of post-college pathways available &, crucially, how you pursue these
March	Explore MOOCs (Massive Open Online Courses)	Level 2 & 3 Progress Group	3 & 4 12	Students to complete MOOCs Search. Universities & Employers are looking for students to show they are passionate about their subject areas & are independently driven. By completing MOOCs, students will be demonstrating these key skills. MOOC is an internationally recognised term & can be mentioned in CVs & Personal Statements
10 & 11 March Channel side	BIG BANG Event	Whole College event	3 & 7 7,10, 14 & 15	Opportunity to meet a wide range of local and national employers; Higher Further Education & Apprenticeship providers who offer STEM opportunities
March date TBC 09.00-12.30 Rating Lane	Introduction to Higher Education	Whole sixth form college event	2, 3, 4, 7 7,10, 14 & 15	University versus Apprenticeships versus Gap Year Leaners discuss the advantages & disadvantages of both pathways Talk to Student Ambassadors from across the UK Student Finance & Budgeting Learn about local HE provision
March	College Careers Hub	Careers Leader & Careers Adviser	All outcomes	Sharing best practice with other Careers professionals
April	Primary Pathway Search Session 2	Level 2 & 3 Progress Group	2, 3, 4 & 7 3 & 11	Diamond 9 activity Explore most important personal attributes to employers
April Channel side	Introduction to Higher Education	Level 3 Progress Groups	2, 3, 4, 7 7,10, 14 & 15	University versus Apprenticeships versus Gap Year Leaners discuss the advantages & disadvantages of all pathways Talk to Student Ambassadors from across the UK Student Finance & Budgeting Learn about local HE provision
April	Continuation of searches on Unifrog	Level 2 & 3 Progress Groups	2, 3, 4, 7 & 8 1, 4,5 & 7	Students to record intentions on Unifrog PPCs to refer students for careers guidance
Thursday 1 May University of Cumbria Carlisle Campus	UCAS Higher Education Conference	Open day	3 & 7 7,10, 14 & 15	UCAS experts, university & college representatives, & industry professionals at this unique, campus-based event. A great opportunity to hear from both visiting exhibitors, as well as see, in detail, what the host university can offer. Inspirational talks, topical seminars, application process advice, & interactive stands, Find out what life is like on a

				university campus, & ask current students from a range of universities what it's really like to study a certain subject
May	Choosing a University & course or Apprenticeship pathways	Level 2 & 3 Progress Groups	2, 3, 4, 7 4 & 7	Presentation with UCAS & Apprenticeship deadlines
May	Students register on UCAS Apply &/or National Apprenticeship Service	Level 2 & 3 Progress Groups	2, 3, 4, 7 4 & 7	Demonstrations of application programmes Students will be able to register on UCAS & or NAS
May date TBC	Bespoke visit to Edgehill University	Visit	3 & 7 7,10, 14 & 15	Students learn more about the specific subject areas & experience tour of the University
May Rating Lane	Applying to Oxbridge	Discreet Group	3, 7 & 8 4 & 7	Detailed session for 1 <sup>st</sup> year Honours students & High Flyers
May Rating Lane	Medical Applicants Group session	Discreet Group	3, 7 & 8 4 & 7	Review of research & decision making, work experience & registering for UKCAT/BMAT
June Both campuses	University ambassador talks	Progress Group	7 7,10, 14 & 15	University ambassadors are available for Q & A sessions
June Both campuses	University led personal statement workshops	Level 3 Progress Groups	7 1, 2, 11 & 14	Universities school liaison teams advise & guide leaners with content of personal statement
June Both campuses	Continuation of UCAS applications or NAS search/CV Builder	Level 3 Progress Groups	1, 3, 4 1, 2, 11 7 14	Students work on UCAS forms, Personal Statements using Unifrog website or CV builder on Unifrog
June – dates TBC	University of Oxford	Residential	3, 7 & 8 7,10, 14 & 15	3 day residential for Honours & High Flyers
July – date TBC	Lancaster University Disability Event	University Visit	3 & 7 7,10, 14 & 15	High Need & Additional Need Students are able to obtain advice & guidance on available support for applying & attending HE
Thursday 16 August	A Level Results Day			Advice and guidance available from College staff
Thursday 23 August	GCSE Results Day			Advice and guidance available from College staff