

Higher Education

Furness College Bursary Application

2018 – 2019

For office use only

Student Name

Student Number

FT / PT

Course

Date Received

Eligible

YES / NO

Reason

Please read these notes carefully before completing your application form

Furness College wishes to target the limited funds to students facing the most significant barriers to participation in education. Care will be taken to ensure that students have accessed other forms of financial support that is available to them. Each College / University designs its own bursary scheme, so what is offered at Furness will be different to other institutions.

Furness College Bursary

The Furness College Bursary is to enable students from disadvantaged backgrounds to study at University level. Successful applicants, who are awarded a bursary, will receive:

- Full-time students - a benefit of no less than £2,000 (max £1,000 cash, fee waiver of up to £1000).
- Part time – an award for tuition fee waiver (studying a minimum of 25% intensity of the full time equivalent), and a cash benefit pro rata.

A limited number of bursaries are available and will be awarded to those in the greatest need. This is a one year benefit, not a recurrent, annual entitlement.

Criteria

Students must:

- be studying on their first undergraduate course in 2018/19
- be enrolled on an undergraduate course
- must not be directly continuing from one programme to another (eg FdA/FdSc onto a final year of an Honours programme)
- students who are fully funded by their employer are not eligible
- ordinarily be resident in England or the EU
- have declared household income of less than £25,000 (inc benefits).
- priority will be given to students who have a declared household income of less than £15,000 (inc benefits) and to students in and leaving care.
- comply with the College's Behaviour Policy and ensure you attend (over 90%), behave and complete assessments on time. Payments will be withheld / withdrawn from students who do not comply or have outstanding referral/deferral work at the payment dates.

Funds are limited therefore eligibility as per above does not guarantee success

Please Note

- Closing date for applications is **Friday 19th October 2018 4:00pm**.
- Please use blue or black ink to complete this form.
- Write in CAPITALS.
- All relevant questions must be completed.
- Provide photocopies of documents requested.
- The declaration in section 9 must be signed.
- Awards for students ordinarily resident in England and on a full time course will be towards tuition fee costs and a maximum £1000 cash award.
- Awards for part-time students will be a pro-rata basis of a full-time equivalent.
- Payments will be released in 3 instalments dependent on attendance, behaviour and completion of assessments. Payments will be made on:
 - November 2018 (25%)
 - February 2019 (25%)
 - July 2019 (50%).
- Any student found to have submitted a fraudulent application will be subject to action under the student disciplinary code.
- Receipt of a full grant through Student Finance England does not represent an entitlement to the Furness College Bursary.
- Awards will not be available to individuals who are ordinarily resident in Scotland, Wales, Northern Ireland or Overseas (outside EU).
- The maintenance element of the Bursary award will not be available to students following a part time course or EU nationals.

Section 1: Personal details

Full name		
Title		
Student number		
Date of birth		
Full current home address and postcode		
Your current term time address and postcode (if different from home address)		
Contact telephone number		
Email address		
What is your nationality?		
How long have you lived at your current home address?		
If this is less than 3 years please give details of addresses from September 2009		
Address	Date from	Date to

Section 2: Course details

Course Name	
Length of course	

Please indicate which support you have applied for

Tuition Fee Loan
 Maintenance Loan

NOTE: Please supply a copy of your Student Finance Support Notification

Section 3: About you

Please tick all boxes that apply to you

I am enrolled on an undergraduate course	
I have not studied higher education before	
I have a household income of under £25,000 per year	
I am ordinarily resident in England or the EU	
I am not receiving any other sponsorship or bursary (excluding student loan)	
I am a carer	
I am a lone parent	
I am in care or left care	

Section 4: Independent or dependent status

Students are classed as dependent unless one of the following applies:

- They have the care of a person under the age of 18 on the first day of the academic year which they're applying for support.
- They're 25 or over on the first day of the academic year which they're applying for support.
- They've been married or in a civil partnership before the start of the academic year, even if they're now divorced or separated.
- They have no living parents.
- They've supported themselves for at least three years before the start of their course. This includes any time they:
 - were in paid, full-time employment
 - received Income Support, Jobseeker's Allowance or other state benefits
 - received any pension, allowance or other benefit because of their disability or by any reason of confinement, sickness or illness
 - received training under any scheme for the unemployed or other funding by any state authority or agency
- Their parents can't be traced or it's not practical or possible to contact them.
- Their parents live outside the European Commission and an income assessment would put them in jeopardy, or it's not reasonably practical for them to send funds to the UK if a contribution were assessed (this may apply to a student who's a refugee).
- They've not communicated with their parents for one year before the beginning of the academic year they're applying for support for, or they can demonstrate they're permanently estranged from their parents.
- Subject to certain exceptions, they were looked after by a local authority throughout any three month period ending on or after the date they turned 16, and before the first day of the first academic year of their course.

If any of the above applies then you are classed as an independent student.

After reading the above please confirm if you are a dependent or independent

Student: Dependent **NOW GO TO SECTION 6**

Independent **NOW GO TO SECTION 5**

Section 5: Household income for independent students

Students wishing to apply as independent who are under the age of 25 will need to provide 3 years' worth of P60s showing sufficient income (this does not have to be 3 consecutive years), or evidence that you have received benefits

NOTE: Please provide evidence requested for the tax year 2017/18

Do you live with a partner? Yes No

Do you or your spouse / partner receive Tax Credits? Yes No
If yes, please enclose all pages of your 2017/18 Tax Credit Award Notice

What is your earned annual household
Income before tax?
Please enclose P60's / Self Assessment evidence

Do you receive pension payments? Yes No
If yes, please enclose P60's

Do you receive any of the following?
For all boxes ticked please enclose award notices

Income Support/Universal Credit
Disability Living Allowance
Job Seeker's Allowance
Carers Allowance
Housing Benefit
Incapacity Benefit
Employment and Support Allowance

Do you receive payments from any other source? Yes No
(e.g. child maintenance, income from property) If yes, please enclose proof

Do you have any children living with you aged under 18? Yes No
If yes, please enclose proof (e.g. child benefit letter/child's birth certificate)

Are you a single parent family? Yes No

Are you solely dependent on savings? Yes No
If yes, please enclose proof e.g. bank statement

NOW GO TO SECTION 7

Section 6: Household income for dependent students - to be completed by student's parent / guardian

NOTE: Please provide evidence requested for the tax year 2017/2018

Do you receive Tax Credits?

If yes, please enclose all pages of your 2017/18 Tax Credit Award Notice

Yes No

What is your earned annual household Income before tax?

Please enclose P60's / Self-Assessment evidence

Do you receive pension payments?

If yes, please enclose P60's

Yes No

Do you receive any of the following?

For all boxes ticked please enclose award notices

Income Support/Universal Credit	<input type="checkbox"/>
Disability Living Allowance	<input type="checkbox"/>
Job Seeker's Allowance	<input type="checkbox"/>
Carers Allowance	<input type="checkbox"/>
Housing Benefit	<input type="checkbox"/>
Incapacity Benefit	<input type="checkbox"/>
Employment and Support Allowance	<input type="checkbox"/>

Do you receive payments from any other source?

(eg. child maintenance, income from property) If yes, please enclose proof

Yes No

Do you have any children living with you aged under 18?

If yes, please enclose proof (eg. child benefit letter/child's birth certificate)

Yes No

Are you a single parent family?

Yes No

Are you solely dependent on savings?

If yes, please enclose proof eg bank statement

Yes No

NOW GO TO SECTION 7

Section 7: Supporting Statement

All applicants must complete this section

Please consider my application for a Scholarship because:

Please continue on a separate sheet if necessary

Section 8: Bank Details

Please provide the following bank details (your application may be delayed if this section is not completed).

Bank

Account Name

Sort Code

Account Number

NOW GO TO SECTION 9

Section 9: Declaration

You are required to sign the following declaration

- The information I have given on this form is complete and accurate to the best of my knowledge
- I understand that, by giving false information, my application will be disqualified
- I understand that, if I give false information or do not give complete information, my financial assistance may be refused or withdrawn
 - I understand that, if I withdraw or am withdrawn from the course, I will be required to repay all funds received after this date to the College
- I understand that if attendance and/or behaviour on the course is unsatisfactory the College reserves the right to reduce or withhold the agreed funding allocation
- I agree for my details to be held by the College under the Data Protection Act 1998 and that the College has a responsibility to protect public funds. For this purpose, information will be provided to government organisations, if requested
- I understand that bursaries are limited, therefore eligibility and application does not guarantee success

Data Protection Act 1998

As “data controller” under the terms of the Data Protection Act 1998 Furness College will use the information provided in a Furness College Bursary application solely for the purpose of processing an application and will at all times comply with the provisions and obligations imposed by the Act. Data will not be passed onto any other third party, except where the College is required to do so by law or where records are required to be accessed for financial regulation and/or audit purposes. Formal enquiries concerning the use of such data should be passed to the Director of Corporate Services.

Please indicate which categories of support you are interested in

Tuition fees Cash

Other requests – please specify:

Please sign to agree you have read and understood the above:

Signed:	
Print name:	
Date:	

Please return to Elaine McAteer, Student Services, Furness College, Channelside, Barrow-in-Furness, LA14 2PJ Tel: 01229 844826 elaine.mcateer@furness.ac.uk

