

NON-CONFIDENTIAL MINUTES OF THE EXTRA ORDINARY BOARD MEETING HELD ON 15 MARCH 2018

Present:	John Butler (Chair))	
	Trish Kidd (<i>Vice-Chair</i>))	
	Caroline Vernon)	External Governors
	Don Logan)	
	Julie Barton)	
	Jan Fielding)	
	Jonathan Lake)	
	Chris Dodwell)	
	Lorraine Falle		Student Governor (HE)
	Callum Slater		Student Governor (6 th Form)
	Roz Stewart		Support Staff Governor
	Jim Rawnsley		Teaching Staff Governor
	Liz Kershaw		Staff Governor – 6 th Form
	Andrew Wren		Principal
In attendance:	Mark Nicholson		Deputy Principal Curriculum and Quality
	John Smith		Deputy Principal Finance and Resources
	Karen Johnson		Acting Clerk to the Corporation

APOLOGIES FOR ABSENCE

C/17/130 Apologies for absence were received from David Schofield, Liz Kershaw and John Sidney,

DECLARATIONS OF INTEREST/EQUALITY/DIVERSITY & HEALTH & SAFETY

C/17/131 The Chair drew Governors' attention to the two paragraphs at the top of the agenda, formerly agenda items reminding Governors of their responsibilities and to declare any interests relevant to agenda items, as that this also included responsibilities around Equality, Diversity and Inclusion

APPOINTMENT OF GOVERNORS

C/17/131 The Board were advised that Jim Rawnsley (teaching staff) and Liz Kershaw (6th Form staff) had been elected by the relevant bodies to serve as staff governors.

C/17/132 Resolved: The Board approved the appointment of Jim Rawnsley and Liz Kershaw as staff members of the Board for a period of 4 years.

C/17/133 The Board were advised that the appointment as external governors of Robin Casson (UoC) and Jonathan Lake had been recommended for approval by the Governance & Search Committee given the knowledge and skills that they would be able to bring to the Board.

C/17/134 Resolved: The Board approved the appointment of Robin Casson and Jonathan Lake as external governors to join the Board for a period of 4 years.

C/17/135 The newly appointed Board members, with the exception of Robin Casson who was unable to attend the meeting due to prior commitments, then joined the meeting and were welcomed by the Chair to the Board

.PROPOSAL FOR APPROVAL OF SUB CONTRACTOR

C/17/136 The Dp C&Q advised that the two sub-contract arrangements with the providers who the college currently works with are coming to an end. These are RV Projects – this provision is being brought in house and CTC whose contract is being brought to an end.

Back 2 Work Complete Training Ltd are a national provider, who work with large employers to deliver training which results in learners being employed in the period immediately following the training with B2W.

The company will engage with learners out of the Furness area but these numbers will allow the College to draw down funding leading to an increase in income of around £300k, which it is at risk of losing should these adult numbers not be engaged.

A due diligence had been carried out, which included the financial viability of the company being analysed and the provider scored very highly.

Governors questioned why the college needed to engage with an external provider and were informed that should the college not achieve its funding allocation it was at risk of receiving a reduced allocation in future years which would then affect the college income in subsequent years.

Governors questioned the quality aspects of the provider and were informed that the provider currently has a 98% achievement rate.

The contract is ready to start immediately and will run until 31.7.18, hence allowing the college

C/17/137 Resolved: The Board approved the College to work with Back 2 Work Training under the proposed sub-contracting arrangements

APPROVAL OF TRUSTEES FOR THE 6TH FORM PRIZE FUND TRUST

C/17/138 The Principal outlined the background to the need for additional Trust Fund members for the 6th Form Prize Fund Trust, there are existing members of the Trust Fund who wished to resign but due to quoracy, additional members are required which will then allow these members to retire. It is proposed that Andrew Wren (Principal) and John Smith (DP F&R) join as Trustees to allow the Prize Fund Trust to continue.

The regulations of the Trust Fund were that formal Board approval is required of the College from where the Trustees were employed. It is intended in future that as members resign then additional Trustees will be sought.

Governors questioned if it was intended to continue with the presentation of those awards which had been made for very specific purposes, often as memorial prizes, it was confirmed that the requirements associated with these prizes are very specific and will continue to be awarded within the criteria made at the time of the legacy.

C/17/138 Resolved: The Board approved Andrew Wren and John Smith join the 6th Form Prize Fund Trust as Trustees

DATE OF NEXT MEETING

Thursday 26th April 2018 at 5pm

The Corporation agrees that these minutes are an accurate record of the meeting.

SIGNED:

NAME: (Chair)

DATE: